



Heritage Kenora ~ Minutes ~

December 15, 2016 - 9:30 am
Lake of the Woods Museum

Present: Tim Davidson, Randy Jackson, Lisa Moncrief, Rory McMillan, Jeff Port, Heather Gushulak, Jim Clarke, Lori Nelson.

Regrets: David Nelson, Melissa Shaw.

Guest: Karla Treadway.

1 Call to Order

Tim Davidson called the meeting to order at 9:32 am.

2 Declaration of Pecuniary Interest

None declared.

3 Approval of Minutes for November 16, 2016 Meeting

Motion: Moved by Rory McMillan, seconded by Randy Jackson that the minutes of the meeting held November 16, 2016 be approved as presented. Carried.

4 CIP Applications

MVMNT - 210 Second Street South

Karla Treadway of MVMNT was in attendance to present her CIP application for signage at 210 Second Street South.

Karla left the meeting at 9:45 am.

Motion: Moved by Jeff Port, seconded by Rory McMillan to approve two CIP signage grants for the two building facades at 210 Second Street South for the business MVMNT – \$660 for the Second Street South facade, based on 50 % of a quote of \$1,320; and \$750 for the Hennepin Lane facade based on 50% of a quote of \$1,500, for a total of \$1,410, conditional upon the retention of the ghost signage on the Hennepin Lane facade and approval of the second signage design. Carried.

**5 Business Arising
Heritage Week**

Ontario's Heritage Week is February 20-26, 2017. The theme is "My Canada" in recognition of Canada's 150th anniversary. Randy Jackson suggested several ideas to highlight the week. The decision was made to focus on the Community Improvement Programs, to encourage uptake on them. A full-page spread in the Thursday *Lake of the Woods Enterprise* will be explored. It would feature some of the properties which have benefitted from the program and information about the CIPs will be provided. Lori Nelson will make contact with the editor to see if the newspaper is amenable to this idea. Randy Jackson is willing to prepare the content.

**6 CIPS Cont'd
Year to Date Expenditures**

Lori provided a summary of where the 2016 projects are at in terms of completion and submission of paperwork and which project funds will need to be carried over until 2017: *Complete/paperwork submitted* - Playa Vida (signage); Twice is Nice (signage); The Cornerstone (design, facade, landscape); Harbourfront Oil and Vinegar (signage). *Anticipate completion and paperwork to be submitted by Dec. 31, 2016* - Brewers Inn (design, facade, 2nd facade, landscaping, signage); Earth4U (signage and design only); Seasons (design, facade, 2nd facade). *Carryover to 2017* - Earth4U (facade); 901 Westside (design, facade, 2nd facade, signage); Island Girl (facade, 2nd facade).

Total CIP funds expended by year end - \$77,960.17
Total CIP funds for carry-over to 2017 - \$57,620.00
Total CIP funds not disbursed in 2016 - \$47,398.83

Please note that these numbers do not include the CIP approval of MVMT so there will be some adjustment.

2017 CIP Budget Request

The request for CIP funding next year is to carryover the committed funds and top up the \$47,398.83 to \$100,000.

Amendment to Keewatin CIP

Regarding the recommendation of Heritage Kenora to amend the Keewatin CIP with respect to the geographical parameters of the landscaping portion, Melissa Shaw inquired about the process. Lori Nelson reported on her behalf at the meeting stating that changing the area to which a grant applied, even if the CIP project area itself doesn't change, would require Section 17 of the Planning Act Process (Jeff Port indicated that he thought it would be Section 28). The reason behind this is the originally approved CIP laid out how the public dollars would be spent. In altering the incentive program, one would be changing the way in which those public dollars were originally approved to be spent. The

public would need to be informed of the change. This matter will be left with Melissa to proceed as necessary.

7 New Business

Amendments to Designation By-Laws

Lori reported that two of the designation by-laws – for 210 Second Street South and 1 Seventh Avenue South – contained typos regarding the correct addresses. Lori has sent the corrections to Heather Kasprick who has assured that these corrections are merely a housekeeping matter for Council.

Cameron House

The Cameron House, a designated property, is undergoing some renovations to accommodate office space on the second floor. Lisa Moncrief asked that an explanation of those changes be provided at the January meeting. David Nelson will be asked to speak to this.

Notice from Bert Duclos

Bert Duclos provided an updated InfoSheet on “Listing Cultural Heritage Properties on the Municipal Register”. This was distributed to committee members on November 30. Committee members were asked to review it prior to the January meeting so that any questions or comments can be dealt with at that time.

Way-Finding Project

Lisa inquired about the City’s way-finding project and asked whether a member of Heritage Kenora should have input on the committee that is leading it. Rory McMillan offered to get more information and pass it on.

National Heritage Trust Conference

Heather Gushulak attended the National Heritage Trust Conference in Hamilton in October and brought back samples of Hamilton’s information sheets regarding the heritage designation process, built heritage inventories, heritage property grant programs, and a guide to heritage permits. Lori will keep these on file for future reference.

8 Next Meeting Date

Wednesday, January 18 at 9:30 am.

9 Adjournment

Moved by Jeff Port to adjourn the meeting at 10:31 am.